

**FINAL – APPROVED February 5, 2016**

**Minutes**

National Communication Association  
Executive Committee Conference Call  
December 11, 2015  
Washington, D.C.

**Participating in the meeting**

Carole Blair, President (presiding); Christina S. Beck, First Vice President; Stephen J. Hartnett, Second Vice President; Kathleen J. Turner, Immediate Past President; Joseph A. Bonito, Research Board Director; Scott A. Myers, Educational Policies Board Director; Bobby Patton, Finance Board Director; Annette Madlock Gatison, Finance Board Member (non-voting); Orlando L. Taylor, Finance Board Member (non-voting); Nancy Kidd, Executive Director (non-voting); *National Office Staff*: Mark Fernando, Chief of Staff; Kim Griffin, Chief Financial Officer; *Guest*: Ronald Jackson, Second Vice President-Elect; *Absent*: John O. Greene, Publications Board Director

**1. Call to order**

President Blair called the meeting to order at 1:35 p.m. Eastern time.

**2. National Office real estate**

Nancy Kidd updated the EC about negotiations to sell our National Office building. Kidd requested guidance from the EC regarding specific financial parameters that would constitute an acceptable agreement. Discussion ensued. *A motion was made by Bonito to approve any agreement that meets or exceeds the estimated net sales proceeds calculated in the analysis provided in the written conference call materials, with an understanding that if the potential purchaser will only accept a deal that yields less than such estimated net sales proceeds NCA will not sell the property. Seconded by Beck. Motion carried unanimously.*

**3. Adjournment**

With no further business, the meeting was adjourned at 2:07 p.m. Eastern time.

Respectfully submitted,  
Nancy Kidd, Executive Director