

Minutes

National Communication Association
Executive Committee Meeting
February 7, 2014
Hyattsville, MD

Participating in the meeting

Kathleen J. Turner, President (Presiding); Carole Blair, First Vice President; Christina S. Beck, Second Vice President; Steven A. Beebe, Immediate Past President; Philip Backlund, Educational Policies Board Director; Joseph A. Bonito, Research Board Director; Kathleen Glenister Roberts, Finance Board Director; Bobby Patton, Finance Board Member (non-voting), Annette Madlock Gatison, Finance Board Member (non-voting); Nancy Kidd, Executive Director (non-voting)

National Office Staff: Mark Fernando, Chief of Staff; Wendy Fernando, Director of Publications; Kim Griffin, Chief Financial Officer; Brad Mello, Associate Director for Academic and Professional Affairs; Trevor Parry-Giles, Associate Director for Academic and Professional Affairs; Arlyn Riskind, Director of Public Affairs and Public Information

1. Call to order

President Turner called the meeting to order at 1:00pm Eastern time.

2. Announcements, updates, and reports

President Turner drew the EC's attention to a number of routine reports provided in the written meeting materials.

3. Consent agenda

The consent agenda included the following items: approval of the September 27, 2013 EC meeting minutes; November 20, 2013 EC meeting minutes; November 20 and 23, 2013 LA meeting minutes; Lambda Pi Eta student travel fund plan; conflict of interest disclosures; initiative fund expenditures; convention fees; the Training and Development Division's best practices document for web posting; and adding the requirement for posting domestic partner benefits information on CRTNET. Finance Board Director Roberts shared the Finance Board's recommendations on those items that have financial implications. A few clarifying points about various items were made. *A motion was made to approve the consent agenda as amended. Motion carried unanimously.*

4. Report of the Task Force on Strengthening the Basic Course

Immediate Past President Beebe summarized the report and recommendations of this task force which was formed as part of his presidential initiative on the basic course. Discussion ensued. *A motion was made by Beebe to accept the report and endorse the recommendations. Seconded by Backlund. Motion carried unanimously.*

5. Report of the Task Force on Exploring the Identification of Common Core Competencies for the Basic Communication Course

Immediate Past President Beebe described the work of this task force which comprised part of his presidential initiative on the basic course. Discussion ensued. *A motion was made by Beebe to accept the report and endorse placement on the NCA website, with the caveat that if the final revision of the document involves major revision it will come back to the EC for further consideration before being posted. Seconded by Blair. Motion carried unanimously.*

6. Report of the Task Force on Enhancing the Internationalization of Communication

Immediate Past President Beebe described the work of this task force which he appointed during his presidential year. Discussion ensued. *A motion was made by Beebe to accept the report and endorse the recommendations. Seconded by Roberts. Motion carried unanimously.*

7. Proposal for New Division: Public Dialogue and Deliberation

President Turner reminded the group that in their meeting binders was a proposal from members requesting a new division. This request will be considered by the Legislative Assembly in November, and the EC was asked to make a recommendation to the LA. Discussion ensued. *A motion was made by Beck to accept and endorse the proposal. Seconded by Blair. Motion carried unanimously.*

8. Constitution/bylaws revision

With the membership election on the proposed bylaws revision closing shortly, the EC had a brief discussion about possible next steps under each of the two possible outcomes of the vote.

9. Adjournment

With no further business, the meeting was adjourned at 3:00pm Eastern time.

Respectfully submitted,

Nancy Kidd, Executive Director