

June 5, 2020 EC Meeting Minutes

FINAL

Minutes

National Communication Association
Executive Committee Meeting
Virtual Meeting

Participating in the meeting:

Kent Ono, President; David McMahan, First Vice President; Roseann Mandziuk, Second Vice President; Star Muir, Immediate Past President; J. Kevin Barge, Publications Council Chair; Charles Morris III, Research Council Chair; Rachel Alicia Griffin, Diversity Council Chair; Raymie McKerrow, Finance Committee Chair; Lisa Flores, Finance Committee Director; Jeanetta Sims, Finance Committee Director; Trevor Parry-Giles, Executive Director (non-voting); Shannon VanHorn, Teaching and Learning Council Chair; *National Office Staff: LaKesha Anders, Director of Academic and Professional Affairs; Justin Danowski, Assistant Director of Governance and Membership; Wendy Fernando, Director of External Affairs and Publications, Kristin Yednock, Assistant Director of Conventions and Meetings.*

1. Call to Order

President Ono called the meeting to order at 1 p.m. Eastern time.

2. Announcements and Updates

The officers, committee chairs, and other EC members gave updates on current activities with their current processes and duties.

3. Discussion Items

a. COVID-19 and the NCA Annual Convention Update

- i. Ono provided an update on current concerns with the upcoming November convention.
- ii. McMahan provided an update of the programming of the convention.
- iii. Parry-Giles provided an update on the National Office report submitted to the EC for discussion. Discussion ensued.
 1. *A motion was made by Griffin to give all members one year of free membership to active members between July 1, 2020 – June 30, 2021. Seconded by Flores. Discussion ensued.*
 - a. Muir proposed an amendment to the motion:
 - i. *Members who attend the 2020 convention and pay the reduced registration fee get a free one-year membership. Seconded by VanHorn. Discussion ensued.*
 2. Griffin withdraws original motion.
 3. *The EC tasked the Finance Committee to review different financial implications for various membership and convention options proposed by the National Office. A recommendation from the Finance Committee will be delivered to the EC within the next couple of weeks.*

Break for 15 minutes at 3:05 p.m., meeting resumed at 3:20 p.m.

- b. Discussion continued with possible implications of COVID-19 and the convention.
 - i. *A motion was made by Flores to transition to a hybrid convention with an option to move to a virtual convention if necessary. Seconded by Mandziuk. Discussion ensued. Motion carried.*

With no further business, the meeting adjourned at 5 p.m.

Respectfully submitted,
Trevor Parry-Giles