

February 28, 2020 EC Meeting Minutes

**FINAL**

**Minutes**

National Communication Association  
Executive Committee Meeting  
College Park, MD

Participating in the meeting:

Kent Ono, President; David McMahan, First Vice President; Roseann Mandziuk, Second Vice President; Star Muir, Immediate Past President; J. Kevin Barge, Publications Council Chair; Charles Morris III, Research Council Chair; Rachel Alicia Griffin, Diversity Council Chair; Raymie McKerrow, Finance Committee Chair; Lisa Flores, Finance Committee Director; Jeanetta Sims, Finance Committee Director; Trevor Parry-Giles, Executive Director (non-voting); Shannon VanHorn, Teaching and Learning Council Chair; *National Office Staff: LaKeshia Anders, Director of Academic and Professional Affairs; Justin Danowski, Assistant Director of Governance and Membership; Wendy Fernando, Director of External Affairs and Publications.*

**1. Call to Order**

**President Ono called the meeting to order at 11:41 a.m. Eastern time.**

**2. Consent Agenda, Announcements, and Updates**

Consent agenda adopted.

**3. Discussion Items**

a. Future of Crtnet

- i. Ono and Parry-Giles provided an update on the current status of Crtnet. Discussion ensued.
- ii. *A motion was made by McMahan to adopt a new form of Crtnet run by the NCA National Office without a discussion board and a new name created by the National Office. Seconded by McKerrow. Flores moved to amend the motion to separate the items of the motion. Seconded by Griffin. Discussion ensued. Amendment to the motion carried.*
  1. *Motion to not have a listserv discussion forum. Discussion continued. Motion carried.*
  2. *Motion to rename Crtnet. Discussion continued. Motion carried.*

*Break for 10 minutes at 1:15 p.m., meeting resumed at 1:26 p.m.*

b. Convention Safety and security

- i. Ono provided a review of the current convention safety and security incident from the 2019 convention in Baltimore. Discussion ensued.
- ii. *A motion was made by several members of the Executive Committee to ban [REDACTED] from submitting, registering and attending all NCA events. Seconded by the entire Executive Committee. Motion carried.*
- iii. *A motion was made by the EC to add a policy for individuals who are removed from an NCA event. Motion seconded:*

1. *Motion: An individual who has been requested to leave or be removed from any national convention or NCA-affiliated event by the NCA Executive Leadership shall not be permitted to submit, register, or attend any NCA event until such an appeal has been granted by the Executive Committee.*
  - a. *Discussion ensued. Motion carried.*

Break for 10 minutes at 2:55 p.m., meeting resumed at 3:07 p.m.

*A motion was made by Barge to change the agenda. Second by Muir. Motion carried.*

#### **4. Business Items**

- a. Added to the agenda – Editor Recommendations
  - i. Barge provided a summary of journal editor nominations.
    1. Communication and Critical/Cultural Studies – Robin Boylorn
    2. Text and Performance Studies – Jake Simmons
    3. First Amendment Studies – Kevin Johnson (One-year extension as editor)
  - ii. *A motion was made by Barge for the EC to endorse proposed editor nominations and forward names to the Legislative Assembly for final approval. Seconded by McKerrow. Motion carried.*
- b. Added to the agenda – Proposed new open access journal
  - i. Barge and Parry-Giles provided a summary of a proposed communication and health open access journal. Discussion ensued
    1. *A motion was made by Muir to create an exploratory proposal for the open access journal. Seconded by Sims. Discussion continued. Motion carried.*
- c. Interest group affiliation addition
  - i. Parry-Giles provided a summary of the proposal changing interest group affiliation for members from three to five free at no cost. McKerrow provided a financial summary of lost funds from the change of three to five IG's. Discussion ensued.
    1. *A motion was made by McKerrow to approve the proposed change of free interest groups from three to five. Motion seconded. Motion carried.*
- d. Reinstating student membership category
  - i. Parry-Giles provided a summary of the proposal reinstating the student membership category to a flat rate of \$50. Students would no longer be subject to tier levels when paying membership fees. McKerrow provided the projected financial ramifications of the flat rate of \$50 for students. Discussion ensued.
    1. *A motion was made by McKerrow to approve the flat rate student membership fee. Seconded by VanHorn. Motion carried*
- e. Two-year and three-year discounted membership
  - i. Parry-Giles provided a summary of a two-year and three-year discounted membership. McKerrow provided input on behalf of the Finance Committee. Discussion ensued.

1. *A motion was made by McKerrow to approve the two-year and three-year discounted memberships. Motion carried.*
- f. Free one-year student membership for LPH and SCH
- i. Parry-Giles provided a summary of the proposal to give all income members of Lambda Pi Eta and Sigma Chi Eta a free one-year membership. McKerrow provided a financial summary of the proposal. Discussion ensued.
    1. *A motion was made by McKerrow to approve the free one-year student membership for all incoming LPH and SCH members. Motion seconded. Motion carried.*
- g. Karen A. Foss and Sonja K. Foss Fellowship
- i. Parry-Giles provided a summary of the proposal to establish an NCA research fellowship designed to assist mid-career, female Communication scholars. Discussion ensued.
  - ii. *The Executive Committee tasked the National Office with returning the proposed fellowship with suggested edits.*
- h. Academic & Professional Affairs Funding Priorities, 2021-2023
- i. Student Caucus Travel Grant
    1. McKerrow provided a summary of the proposed increase in funds for the travel grant. Griffin provide input on behalf of the Diversity Council. Discussion ensued.
    2. *A motion was made by McKerrow to increase the funding for the Student Caucus Travel Grant from \$60,000 to \$90,000 with a limit of \$300 per student. Seconded by Griffin. Motion carried.*
  - ii. Funding Proposals
    1. *McKerrow made a motion to approve the funding for the following items for 2021, 2022, and 2023.*
      - a. *Doctoral Honors Seminar*
      - b. *Advancing the Discipline Grants*
      - c. *NCA/AFA Summer Conference on Argumentation (Alta)*
      - d. *Chairs' Summer Institute*
      - e. *Institute for Faculty Development*
      - f. *Mid-Career Scholar's Writing Retreat*
    2. *Discussion ensued. Motion carried.*
  - iii. CUC/NCA Visiting Fellows Program
    1. Ono provided a summary of the program. Discussion ensued.
    2. *A motion was made to fund the program for 2021, 2022, and 2023. Motion fails.*
  - iv. U.S./China Colloquim
    1. McKerrow provided a summary of the current funding proposal. Discussion ensued.
    2. *A motion was made to cancel the funds for the 2020 colloquium due to health concerns. Motion carried with abstentions from Griffin and Mandziuk.*
  - v. Center for Communication, Community, Collaboration, and Change

1. McKerrow provided a summary of the center funding. Discussion ensued.
  2. *A motion was made to suspend funding for 2021 and funding for 2022 and 2023 dependent on successful implementation. The proposed \$55,000 budget will be reevaluated in before 2022. Motion carried.*
- vi. Research Cultivation Grants
1. Morris provided a summary of the proposed grants. Discussion ensued.
  2. *A motion was made to accept the proposal. Discussion ensued. Motion carried.*
- i. Proposed name change for the Feminist & Women's Studies Division
- i. Parry-Giles provided a summary of the proposed name change from Feminist & Women's Studies Division to Feminist & Gender Studies Division. The change was approved by the division at its 2019 business meeting.
  - ii. *A motion was made to adopt the proposed change. Seconded. Motion carried.*
- j. Diversity, Equity and Inclusion Department Award
- i. A motion was made to table the award proposal. Motion carried. The Diversity Council will provide feedback on the proposed association award.
- k. Changing the name of the Diversity Council
- i. A motion was made to endorse a bylaws change for the name of the Diversity Council to the IDEA Council (Inclusion, Diversity, Equity, and Access). Motion carried. The endorsement by the EC will go to the Legislative Assembly for final approval.
- l. Anti-bullying Task Force
- i. Ono provided a summary of the current work done by the anti-bullying task force. The task force is asking to continue its work and presence at the annual convention. Discussion ensued.
  - ii. *A motion was made to allow the task force continued use of the NCA website. Motion carried.*

#### Discussion Item

##### **5. Diversity, Equity, and Inclusion Strategic Plan**

- a. Griffin provided an update of the progress of the plan. Discussion ensued.

With no further business, the meeting was adjourned at 11:25 a.m.

Respectfully Submitted,

Trevor Parry-Giles  
Executive Director